

OVERVIEW AND SCRUTINY COMMITTEE

3rd December 2013

QUARTERLY RECOMMENDATIONS TRACKER

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	No
Relevant Head of Service	Claire Felton, Head of Legal, Equalities, and Democratic Services
Ward(s) Affected	No specific ward relevance.
Non-Key Decision	

1. SUMMARY OF PROPOSALS

This report provides an update on the action that has been taken to implement recommendations made through the scrutiny process. Information is provided both about recommendations that have been implemented and recommendations where action remains to be taken.

2. RECOMMENDATIONS

**The Committee is asked to RESOLVE that
the report be noted.**

3. KEY ISSUES

Background

- 3.1 At its meeting of 4th June 2013, the Committee considered a monitoring report on action that had been taken to implement scrutiny recommendations that were approved during 2012/13. Following a suggestion from the Chair, it was subsequently agreed that the Committee alter its approach to monitoring approved recommendations.
- 3.2 Rather than receive monitoring update reports every six months on all approved recommendations, Members agreed instead to focus on recommendations that had yet to be implemented. Monitoring update reports on the Committee's outstanding recommendations would be considered on a quarterly basis.
- 3.3 Members requested that the details of all recommendations already acted upon should be published on the Overview and Scrutiny section of the Borough Council's website to highlight the positive difference that the Committee was making.
- 3.4 At a subsequent meeting of the Committee on 10th September 2013 Members agreed that information should also be provided about recommendations that had already been implemented in this tracking document.

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- 3.5 In accordance with this new approach, Appendix 1 lists recommendations made through the scrutiny process that have already been implemented. Appendix 2 lists those recommendations that remain to be implemented.
- 3.6 Wherever possible, as requested by Members, an estimated date for the final implementation of outstanding recommendations has been provided.
- 3.7 The Committee will be aware that there are some recommendations where it would be reasonable for Officers to require further time to implement the recommendations. For example, Officers would require some time to implement recommendations made at a recent meeting of the Committee. Where possible an explanation has been provided for the delay to implementation.
- 3.8 Members are invited to consider the updates provided regarding these recommendations and to identify whether any further action is required to facilitate the implementation of any of these recommendations.

Financial Implications

- 3.9 There are no direct financial implications directly relating to this report.

Legal Implications

- 3.10 There are no legal implications directly relating to this report.

Service / Operational Implications

- 3.11 There are no direct service or operational implications that have been identified for this report.

Customer / Equalities and Diversity Implications

- 3.12 No direct customer or equality and diversity implications have been identified for this report.

4. RISK MANAGEMENT

No risks have been identified.

5. APPENDICES

Appendix 1 – Recommendations that have been implemented.

Appendix 2 – Recommendations that remain to be implemented.

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